

**ETS Certification Program  
Registration**

September 21—24, 2010  
Do-All, Inc.

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Agency Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Do you need special accommodations?

Yes  No Explain: \_\_\_\_\_

**(in order to meet your special needs, requests  
must be received by August 21, 2010)**

(Please circle appropriate fee)

\$395                      \$375 (MI-APSE members)

**Registration fee includes morning refreshments,  
materials, and light afternoon snack.**

Lunch is available on site for \$5 per person/day,  
served by Do-All's Culinary Department.  
Must be reserved and paid for along with registration.

# of days for lunch: \_\_\_\_ Amt paid: \$ \_\_\_\_\_

Please send Check payable to :

**FOCUS / MI APSE**

140 W. Michigan Ave.  
Battle Creek, MI 49017

Or by credit card (Visa or M/C only):

Card Number: \_\_\_\_\_

Expiration date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name on Card: \_\_\_\_\_



140 West Michigan Avenue  
Battle Creek, MI 49017



**Employment Training  
Specialist  
(ETS)  
Certification  
Program**

140 West Michigan Avenue  
Battle Creek, MI 49017  
866-412-8767-Phone  
269-966-1777-Fax  
info@focustraining.org  
www.focustraining.org

## Employment Training Specialist Certification Program

### The Employment Training Specialist (ETS) Certification Program

is a workshop designed to provide participants with specific skills in supported & community employment, job development, and training for students in transition. Successful completion of the course will result in certification through Michigan APSE.

#### Who should attend?

Job coaches, employment training specialists, job developers, clubhouse staff, supported employment program coordinators, rehabilitation counselors with supported employment responsibilities, as well as rehabilitation service providers and those involved with school-to-work transition.

#### Instructor

**Cathryn Maddalena, B.A.**

Trainer/Consultant Specialist

Cathy is currently on leave from Michigan State University where she is an outreach academic specialist for Projects for Community Inclusion.

#### Topics Covered Include:

- Person centered employment planning
- Job development & marketing strategies
- Employer negotiations
- Work site analysis
- Job selection/matching
- Task analysis
- Instructional strategies/data collection
- On-going support services
- Natural supports

#### When:

September 21—24, 2010

8:30AM—4:00PM (Sept 21, 22 & 23)

8:30AM—1:00PM (Sept 24)

Registration begins at 8:00AM  
Tuesday September 21, 2010

#### Location:

**Do-All, Inc.**

1400 South Lincoln Street  
Bay City, MI 48708  
(989) 894-2851

#### Lodging:

Participants are responsible for their own lodging. Please contact Jessica Lum at [jnl@summitpointe.org](mailto:jnl@summitpointe.org) if you need assistance in finding lodging.

**Registration is due no later than:  
Friday September 10, 2010**

#### Cost:

**\$395 or \$375 for MI-APSE members**

#### Registration Includes:

Workshop, manuals, materials, continental breakfast, and afternoon snack each day.

*This program is approved by the  
**Michigan Social Work Continuing  
Education Collaborative**  
for 24 CE hours.*

#### Cancellation Policy:

Cancellations must be received by September 10, 2010 and may incur a 15% handling fee after that date.

#### About Michigan APSE:

Michigan APSE is the state chapter of APSE, a membership organization designed to improve and expand integrated employment opportunities, services, and outcomes for persons experiencing disabilities. For more information about membership or APSE's mission, please visit [www.apse.org](http://www.apse.org).



This workshop  
managed by:



For questions or more information, contact Jessica Lum @ 866-412-8767, email us at [info@focustraining.org](mailto:info@focustraining.org) or visit our website at [www.focustraining.org](http://www.focustraining.org)